



J&K ENTREPRENEURSHIP DEVELOPMENT INSTITUTE (JKEDI)

Pampore, Kashmir -01933-224362/ Industrial Estate Bari Brahma, Jammu 01923-222412
(An Organization of J&K Government)

N.I.T. No. JKEDI/U&S/2019/01-02

Dated: 03-01-2019

TENDER NOTICE

Jammu and Kashmir Entrepreneurship Development Institute, Sempora, Pampore invites sealed tenders affixed with revenue stamp of Rs 5/- from registered Printing Press/firms for printing of Entrepreneurship Success Stories. The specification for the printing to be done with other terms and conditions is given in the tender document. Tender document may be obtained from the office of Estates Department at JKEDI Pampore/Bari-brahman, Jammu from 04-01-2019 against a cash payment of Rs. 300/- or can be downloaded from Institute's website www.jkedi.org under "Tenders" option. The document thus downloaded shall be accompanied with the DD of Rs.300/- favouring Director, JKEDI. Tender document complete in all respects along with the samples should reach the office of Incharge Estates, JKEDI, Pampore, J&K by or before **19th January 2019 (2:00 PM)**. The rates shall be quoted as per the format of the tender document.

Approximate Copies for printing	1000
Last date & time of Submission of tender	19 th Jan, 2019 (2:00 PM)
Cost of tender document (DD)	Rs. 300/- (non-refundable in the shape of DD)
Earnest Money Deposit (CDR)	Rs. 5000/-

Sd/-
Director

A. Eligibility Criteria:

The bidder should fulfill following criteria:

1. The bidder should have Permanent Account Number (PAN) issued by the Income Tax Department, Govt. of India.
2. The bidder should have GST No.
3. The bidder should have carried out similar Printing works of atleast two reputed academic institutions, and shall produce a proof thereof; and
4. The bidder should not have been blacklisted / banned by any Government organization / University / educational institute.
5. Registration certificate of the Unit/Printing Press as per norms.
6. The tender document should be accompanied with the cost of tender document Rs. 300/- (*non-refundable*) in the form of Demand Draft favoring Director, JKEDI Sempora, Pampore.

B. Printing Specification

Printing	Multi-coloured (4+4)
Book Size	8'' × 10.5''
Inside/content Paper	90 GSM Art Paper
Cover Page	400 GSM Art Paper
Pages	340 (including Cover Page)
Binding	Perfect Binding with section Sewing
Fabrication	Thermal lamination and spot UV on Cover Pages

All documents enlisted above including printing specimen should be sealed in an envelope super scribed **"TENDER FOR PRINTING OF ENTREPRENURSHIP SUCCESS STORIES"**

C. Submission of Tender documents and Tender opening.

1. Tender complete in all respects should be submitted in the office of Incharge Estates, JKEDI Sempora Pampore in person by or before **19th Jan, 2019 at 2:00 PM. No Tender shall be accepted by any other medium like Speed/Registered post or courier.**
2. Tenders received after closing date and time, for any reasons whatsoever, shall not be considered.
3. Tender Bids will be opened on the **21st January 2019 at 11:00 AM** in the office of Incharge Estates, JKEDI Pampore. If tenders cannot be opened on the due date due to any unavoidable circumstances, the same shall be opened on next working date at the same time and venue.

General Terms and Conditions: -

1. Each page of tender document should be signed by the bidder.
2. The Institute reserves the right to change, modify, amend or substitute any clause in the Terms and Conditions.
3. Printing work would be done as and when required and accordingly payment may be released on submission of bills as per work done.
4. The rates must be quoted both in figures and words and over-writing should be avoided.
5. The Institute reserves the right to accept or reject the lowest or any offer or all offers without assigning any reason thereof.
6. Incomplete or unsigned bids or conditional bids or bids without required documents are liable to be rejected.
7. The samples of the similar printings done (at least 3) shall be submitted along with tender. The bidder shall use the material strictly as per the sample.
8. If the authorities feel that the printing work is not up to the mark, the bidder shall have no claim for payment and security deposit shall be forfeited.
9. **The rates quoted should be inclusive of all taxes, and FOR JKEDI Pampore.**
10. **The tender document should be accompanied by EMD of Rs.5,000/- in shape of CDR pledged to Director JKEDI, Sempora Pampore. The EMD of unsuccessful bidders will be returned after the selection of successful bidder and that of the successful bidder after one month from the date of completion of full printing.**
11. In case of any dispute, the decision of the Director, JKEDI shall be final and binding on the parties

Billing procedure

1. Three copies of the bill/invoice on GST format should be addressed in the name of Director, JKEDI, Sempora, Pampore and submit in the Estates Department.
2. A revenue stamp should be affixed on the original bill and should be signed by authorized signatory.

Date:

Signature of Partners/ Proprietors with Seal of the Firm

TENDER FORM

(Technical bid)

1. Name of the Firm: _____

2. Name of the Proprietor: _____

4. Name of Partner (if any): _____

5. Date of Establishment of Firm: _____

6. PAN of the Firm: _____

7. GST No. _____

7. Address: _____

8. Phone no.: _____ Fax.: _____

Website (if any) _____

Cell No. of contact person/s: _____

E-mail address: _____

9. Demand Draft (tender document fee) details:

DD No. _____ Date _____ Amount _____

Issuing Bank: _____

10. CDR (Earnest Money Deposit) details:

CDR No. _____ Date _____ Amount _____

Issuing Bank: _____

Declaration:

I/ We do hereby declare that entries made in this form are true to the best of my/ our knowledge and belief.

Date: _____

Signature of Partners/ Proprietors with Seal of the Firm

Performa for Financial Bid

RATE OFFERED

a) Printing Rate (including all Taxes)

S. No.	Specification of Booklet	Rate in Figure per book	Rate in Words per book
1.	Printing : Multi-colored (4+4) Book Size : 8'' × 10.5'' Inside/content Paper : 90 GSM Art Paper Cover Page(s) : 400 GSM Art Paper No. of Pages : 340 (including Cover Page) Binding : Perfect Binding with section Sewing Fabrication : Thermal lamination and spot UV on Cover Pages		

I hereby accept the terms and conditions given in the tender notice no: - _____
dated: _____

Seal & Signature

Name of the firm:

Address:

Cell/Tel. No: -