



Jammu & Kashmir Entrepreneurship Development Institute (J&KEDI)

(An organization of Government of Jammu & Kashmir)

Sempora, Pampore (Kashmir)-191101 (P.O: Pantha Chowk)/ Bari-Brahmana Jammu -181133/ Industrial Estate Leh, Ladakh-194101, Contact: Kashmir: 01933-224362/65/67: Jammu: 01923-222412/13

Website: www.jkedi.org

N.I.T. No. JKEDI/U&S/2019/37-38

Dated: 24-01-2019

NOTICE INVITING TENDER

Sealed quotations affixed with Rs 6/- Revenue Stamp and accompanied with Earnest Money in the shape CDR of Rs 15,000/- Pledged to Director, J&KEDI, Sempora Pampore are invited from reputed firms/ suppliers having adequate experience, for supply and installation of Flex Banners, Sign Boards, Standees etc.

Interested parties may collect the detailed Tender Document from **27.01.2019** against the payment of Rs 1,000/- (non- refundable) which should be in the form of Demand Draft drawn in favour of Director, J&KEDI, Sempora Pampore, from our office at JKEDI Sempora Pampore/Industrial Estate Area, Baribrahmana, Jammu. The Tender Document can also be downloaded from the official website of JKEDI, www.jkedi.org under "Tender" option. Tender documents, thus downloaded from the website shall be accompanied by a Demand Draft for Rs 1,000/- (One Thousand only) drawn in favour of Director, J&KEDI, Sempora Pampore, at the time of submission.

Tenders complete in all respects super-scribing "**Printing of Flex Banners, Signboards etc**" on the top of the sealed envelope along with earnest money of **Rs. 15,000/- (Rupees Fifteen thousand only)** in shape of a CDR/FDR pledged to Director, JKEDI, Srinagar should reach to the office of the Director, at JKEDI Campus, Sempora, Pampore Kashmir by hand only by or before **18.02.2019** up to 3.00 p.m. The bids shall be opened on **20-02-2019** at 11:30 am or any other convenient day in presence of the bidder's who wish to be present.

Sd/
Director

1. Tender Basis:

- All Tender Documents must be completed in full.
- The rates approved under the contract shall be valid for a period of 12 months from the date of award of the contract; however the contract may be extended by mutual consent for a further period of one year at the same rates.
- No variation in rates shall be entertained during the contract period and failure to supply the items on the agreed rates shall result in penalty / forfeiture of Margin Money.
- The supply has to be made within the 2 days from the date of receipt of order from the Institute.
- The rates quoted shall be F.O.R JKEDI Sempora, Pampore/ Industrial Area, Baribrhamana, Jammu including all applicable Taxes.
- All bids shall be made in accordance with the Tender Documents including Annexure "A".
- All Applicants will receive identical documents. No applicant should add, omit, or change any item, term or condition on original papers.
- Each applicant may make one bid only.
- TDS as applicable shall be deducted from bills.
- The Bidder shall sign all the Tender documents including documents supplied by the Bidder.
- The Indenting officer reserves the right to reject any or all the tenders without assigning any reason thereof.
- In case the successful bidder fails to supply the item(s) within the delivered period, a sum equal to 5% of the contract price of supply order shall be deducted.
- JKEDI reserves the right to reject any or all the bids or accept them in part or reject the lowest bid without assigning any reason.
- If the material supplied is found to be of substandard quality, the same will be returned/replaced and the Institute shall not be responsible for any loss to the concerned supplier for such supply. The firm will also be liable for any damage caused to the printer's /Photocopiers/ equipment by spurious toners / cartridges refilled / supplied.
- The Bidder must be reputed firms/ suppliers having adequate experience of supply and installation of Banners, Hoardings, Sign Boards etc (Proof to be submitted).
- The bidder shall quote their latest Income Tax Clearance Certificate or copies of latest return filed/ challans indicating deposition of tax with the concerned department.
- The bidder shall also quote their PAN number, (permanent Income Tax Number), in the name of the tendering firm or proprietor.
- Rates should be quoted for the items inclusive of all taxes. Nothing over and above the quoted rates shall be payable.

2. Minimum Pre-qualification criteria:

- The bidder should be Sole proprietary concern or partnership firm and should have been in operation/ existence for more than 5 years.
- The tender document shall contain photocopies of PAN card, TIN certificate, Latest Tax clearance certificates, GST registration and Experience certificate.
- The supplier should have GST Registration Certificate.
- The bidder should have experience of supplying and installation of Banners, Hoardings, Sign Boards, & supply of other Printed materials as mentioned in this tender to Private agencies of repute or Govt. departments, in last 03 years (proof of supply order and work completion certificate or payment received certificate to be submitted).

- The bidder shall quote their latest Income Tax Clearance Certificate or copies of latest return filed/ challans indicating deposition of tax with the concerned department.
- Rate must be quoted in Indian Rupees only net in figures & words with applicable rate of taxes, levies, cartage handling, loading, unloading and packing etc.
- A copy of this tender document duly signed and sealed in each by the tenderer in acceptance of terms and conditions.
- An undertaking on Judicial paper (Bond Paper) of Rs.20/-, to the effect that their firm is not black listed by any Govt. Department.
- EMD and Cost of Tender document as per requirement.
- Copy of the registration certificate of any of the following:-
 - GST Registration
 - Registration under Shops & Establishment Act
 - SSI Registration (if available)
 - DIC Registration

3. Payments:

Accumulated payment on order purchase basis; after submission of GST bill in duplicate and issuance of certificate to the effect that the items are satisfactory.

4. Bid Evaluation:

The Tender committee will check the tenders to ensure that they contain no amendment to the terms or any other (calculation) errors. To assist in the examination, evaluation and comparison of bids, the Tender Committee may, at its discretion, request clarification from Vendor.

5. Selection of Tender:

Selection of the successful applicant will be based on the ranking of the Sole Proprietary concern or Partnership firm according to financial and technical criteria, as well as any other criteria suggested by the Tender Committee. Based on this, the Tender Committee will then make its recommendations. JKEDI, is not obliged to accept the lowest bid.

6. Acceptance of Successful Tender:

Taking into consideration the recommendation of the Tender Committee, JKEDI will make the final choice of the awarded firm. The intimation of the same will be sent to the successful applicant. After submitted documentation from the selected firm has been verified, the firm will then be obliged to sign the preferred supplier agreement with JKEDI Pampore. Any amendment to the awarded tender will be documented as an "Annexure" to the contract and will be determined and agreed by both the parties

7. Repudiation of Agreement:

JKEDI reserves the right to terminate the said agreement in the following event(s):

- (i) If the supplier fails to provide adequate and timely supplies to the institution.
- (ii) If the supplier is involved in any grave professional misconduct.
- (iii) If the supplier is found guilty of any serious misrepresentation in supplying information, or
- (iv) Any activity overt or covert which amounts to breach of terms and conditions of the agreement.

BIDDER'S PROFILE

General:

1. Name of the Bidder/ firm _____

2. Name of the person submitting the Bid Mr. /Mrs./Ms.

3. Address of the Bidder/firm.....
.....

4. Address for correspondence:
.....
.....

5. Tel no. with STD code (O)..... (Fax)..... (R).....

6. Mobile no.

7. Registration & incorporation particulars of the firm: *(Tick whichever is applicable)* i) Proprietorship
ii) Partnership
iii) Private Limited iv) Public Limited
Or
v) Individual.

(Please attach attested copies of documents of registration/ incorporation of your firm with the competent authority as required by business law if applicable).

8. Name of Bidder/Proprietor/Partners/Directors
.....
.....
.....

9. Bidder's Bank Details:

(i) Name of Bank: _____
(ii) Branch: _____
(iii) Account No. _____
(iv) IFSC Code: _____

10. Bidder's PAN No. _____

11. Bidder's GST No. _____

I/We hereby declare that the information furnished above is true and correct.

Place:

Date:

Signature of Bidder/Authorized signatory.....

Name of the Bidder.....

Seal of the Bidder

Annexure A

Price bid for Flex Banners, Glow signboards, Aluminum Standees etc

S.no	Name of Item	Unit	Rate per unit Rs.	Rs.(In Words)
1	Glow Signboard:- Structure made of M.S. Square Pipe {20 mm X 20 mm coated, of 18 SWG} (Standard Wire gauge). Top, Side & Bottom and Back Panel of 26 SWG, G.I. Sheet Edge - to - Edge Aluminum L angle Electrical Fittings: Electronic Choke and Tube light All other electrical fittings of ISI Mark. 1 tube light per 4 sq. ft.	Sqft		
2	Flex banner {Printing quality 360x 720 dpi (dot per inch)} with Eyelet fixing on the four corners.	Sqft		
3	Flex banner {Printing quality 360x 720 dpi (dot per inch)} with steel frame	Sqft		
4	Cloth banner, in four color printing and Eyelet fixing on four corners.	Sqft		
5	Multi colour Vinyl sticker printing with print quality of 720 dpi. With fixing	Sqft		
6	6 color Eco solvent printing (Printing quality of 720 dpi) on flex with fixing	Sqft		
7	Four color Eco solvent printing (Printing quality of 720 dpi) on Vinyl sticker with lamination with fixing.	Sqft		
8	Display board with Aluminum Composite Panel (ACP): Vinyl Printing (Print quality 540 dpi). Aluminum frame, aluminum channel, aluminum fittings and coated GI pipe with medium thickness for standing of board and installation as per requirement of the Institute.	Sqft		
9	Promotional Aluminum Standees with Multicolor good quality Flex printing (Printing quality 360 x 720 dpi) Size: a) 6'x3' b) 6'x2.5' c) 4'x2'	Per Standee	a)	
			b)	
			c)	

(Authorized Signature)

Note:**1. Rates to be covered with transparent tape**

Declaration of Eligibility

I, the undersigned (*Name and address of representative*)
Representative of

(*Name and address of company*)

Declare that the following conditions are applicable to us;

- We are registered.
- We are not bankrupt or in the process of going bankrupt.
- We have not been convicted for an offense concerning professional conduct.
- We have not been guilty of grave professional misconduct (proven by any means which the contracting authorities can justify).
- We have fulfilled obligations related to payment of taxes.
- We are not guilty of serious misinterpretation in supplying information.
- We are not in situation of conflict of interest (with prior relationship to project or family or business relationship to parties on tender committee).
- We were not declared as serious fault of implementation owing to a breach of their contractual obligations.
- We do not employ personnel below the legal working age.
- We provide basic social rights and fair working conditions to our employees.

WITNESSES

DECLARANT

(*Signature*)

(*Signature*)

(*Name, Address*)

(*Location, date*)