



Jammu & Kashmir Entrepreneurship Development Institute (JKEDI)

Sampore, Pampore (Kashmir) -192121/ Baribrahman Jammu / Industrial Estate Leh, Ladakh-194101

(An organisation of Government of Jammu & Kashmir)

ADVERTISEMENT NOTICE

The Institute proposes to fill up three positions of Assistant Manager Finance & Accounts (F&A) created in the Pay Scale of 9300-34800 Grade Pay 4600/- (pre-revised) on contract basis for a period of 1 year.

Interested candidates within the age group of 18-40 years as on 01-01-2018 having Masters degree in Commerce (M.com), MBA(Finance)/MFC with 50% marks from a recognized university and 1 year of relevant experience (Finance) in similar position (**post qualification**) from any Government or Corporate Business organization/ Academic Institution may apply to the Director, JKEDI, Pampore, Kashmir/SIDCO Industrial Estate, Baribrahma, Jammu on prescribed format available against a cash payment of Rs. 100/- at JKEDI, Pampore, Kashmir and JKEDI, SIDCO Industrial Estate, Baribrahma, Jammu on all working days from **27.08.2018**. The forms can be downloaded from the Institute's website www.jkedi.org as well.

Application Forms complete in all respects, supported by the photocopies of all certificates, testimonials and accompanied by a Bank Draft of Rs. 1000/- (**non-refundable**) drawn in favour of "Director, J&K Entrepreneurship Development Institute" should reach the office of the Institute at Pampore, Kashmir/SIDCO Industrial Estate, Baribrahma, Jammu by or before **10.09.2018**. Downloaded forms should be accompanied by a Demand Draft of Rs. 1100.00/-.

The experience Certificates should be supported by the Bank Account statement reflecting therein the salary credited for the period of current/previous job(s).

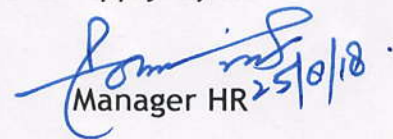
The candidate appointed shall be entitled to a consolidated monthly remuneration of Rs.18000/-. However, higher remuneration can also be considered in favour of the candidate with extra ordinary, merit and experience.

In case, the number of applicants is large, eligible candidates shall have to undergo a screening test. In order of merit in the Screening test, candidates in the ratio of 1:10 will be called for Objective and descriptive test related to domain knowledge. On the basis of the merit in the test, candidates in the ratio of 1:5 will be called for viva-voce and cumulative merit in the written test and Viva-voce will determine the final selection.

The Institute reserves the right to increase or decrease the number of positions to be filled up at the relevant point of time.

Note:

Those candidates who have already applied and declared eligible for the said position in response to the Advertisement no. JKEDI/HR/Advvt/2018/2177 dated 26-05-2018 need to apply afresh without any application fees.


Manager HR 25/08/18

No. JKEDI/HR/ADVT/2018/3970

Dated: 25/08/2018

Jammu & Kashmir Entrepreneurship Development Institute (JKEDI)

Sempora, Pampore, Post office PanthaChowk-191101, Kashmir
Ground Floor, Jawharlal Nehru Udhog Bhawan, railhead Complex, Jammu-180012
Government Industrial Estate Opposite Airport Leh, Ladakh.
(An Organization of Government of Jammu & Kashmir)



Form No: JKEDI/HR/

WEB-EDITION

APPLICATION FORM FOR _____

1. Advertisement No. & Date: _____

2. Name in full (in Block Letters): _____

3. Parentage: _____

4. Permanent Address in full: _____

PHOTOGRAPH

5. Telephone No: _____ Mobile No: _____

6. E-mail id: _____

7. Postal Address in full at which communication can be sent: _____

8. Telephone No: _____ Mobile No: _____

9. E-mail id: _____

10. Nationality: _____

11. Place & Date of Birth: _____, _____ / _____ / _____

12. Academic Record:

S.No	Examination Passed	Year	Name of University/Board	Division	%age oif marks obtained	Subject
I.						
II.						
III.						
IV.						
V.						
VI.						
VII.						

13. Details of Employment/Experience in chronological Order including the present one (if any):

S.No	Name of the Post	Name & Address of the Employer	Period	Pay Scale	Reason for leaving the post
I.					
II.					
III.					

14. List of certificates and testimonial enclosed
(Originals to be produced at the time of interview)

- I.
- II.
- III.
- IV.
- V.

15. Declaration:

- i. I declare that the entries made in this form are true and correct to the best of my knowledge and belief.
- ii. I am enclosing Bank Draft No._____Dated_____

For Rs._____drawn at _____

Dated:_____

(Signature)

Note:

- i. If the space provided is insufficient, please add separate sheets(s).
- ii. Photocopies of the papers, documents and reprints submitted with the application form will not be returned.