



Jammu & Kashmir Entrepreneurship Development Institute (JKEDI)

Sampore, Pampore (Kashmir) -192121/ JLN Udyog Bhawan Jammu -180012/ Industrial Estate Leh, Ladakh-194101
(An organisation of Government of Jammu & Kashmir)

ADVERTISEMENT NOTICE

The Institute proposes to fill up the following positions on contract basis for a period of 1 year.

S.no	Name of the Post	Eligibility	No. of Positions
1	Hostel Warden (For Jammu)	i. Post Graduate in any discipline with 50% marks from a recognized university and 1 year of relevant experience (post qualification) from any Government or Corporate Business organization/ Academic Institution. Adequate Computer and typing knowledge is must.	01
2	Assistant Manager (Finance & Accounts)	Masters degree in Commerce (M.com), MBA(Finance)/MFC with 50% marks from a recognized university and 1 year of relevant experience (Finance) in similar position (post qualification) from any Government or Corporate Business organization/ Academic Institution.	01

Interested candidates within the age group of 18-40 years as on 01-01-2018 may apply to the Director, JKEDI, Pampore, Kashmir/SIDCO Industrial Estate, Baribrahma, Jammu on prescribed format available against a cash payment of Rs. 100/- at JKEDI, Pampore, Kashmir and JKEDI, SIDCO Industrial Estate, Baribrahma, Jammu on all working days from **28.05.2018**. The forms can be downloaded from the Institute's website www.jkedi.org as well.

Application Forms complete in all respects, supported by the photocopies of all certificates, testimonials and accompanied by a Bank Draft of Rs. 1000/- **(non-refundable)** drawn in favour of "Director, J&K Entrepreneurship Development Institute" should reach the office of the Institute at Pampore, Kashmir/SIDCO Industrial Estate, Baribrahma, Jammu by or before **12.06.2018**. Downloaded forms should be accompanied by a Demand Draft of Rs. 1100.00/-.

The experience Certificates should be supported by the Bank Account statement reflecting therein the salary credited for the period of current/previous job(s).

The candidate appointed shall be entitled to a consolidated monthly remuneration of Rs.18,000/-. However, higher remuneration can also be considered in favour of the candidate with extra ordinary merit and experience.

In case, the number of applicants is large, eligible candidates shall have to undergo a screening test. In order of merit in the Screening test, candidates in the ratio of 1:10 will be called for Objective and descriptive test related to domain knowledge. On the basis of the merit in the test, candidates in the ratio of 1:5 will be called for viva-voce and cumulative merit in the Written test and Viva-voce will determine the final selection.

No TA/DA shall be paid for appearing in the Test / Viva-voce.


26/5/18
Manager HR

No. JKEDI/HR/ADVT/2018/2177
Dated: 26/05/2018