

JKEDI invites Sealed Tenders affixed with Rs 6/- Revenue Stamp & accompanied by CDR of Rs. 2000/- (Two Thousand Only) are invited for and on behalf of Director Jammu & Kashmir Entrepreneurship Development Institute from Registered/Authorized catering service vendors having valid Registration of Food safety, Commercial Tax/ Municipality and other Registration whichever is applicable for providing catering services at different district centers of the Institute on Annual Rate Contract basis for the year 2017-18.

S.No.	Description of Items
1.	<b>High Tea</b> (Kehwa/Tea, Pastry, cookies , Chicken/ Fish/ Paneer Pakora)
2.	<b>Lunch</b> (Rice, Chicken/ Paneer, Daal, Mix Veg, Salad, Curd/Raita)
3.	<b>Simple Tea &amp; Snacks</b>

Interested parties may collect the detailed tender document against a payment of Rs 2,00/- (non- refundable) which should be in the form of demand draft drawn in favour of Director, J&KEDI, Pampore, from District Nodal Officer of respective district centers of Institute during office hours from **February 9<sup>th</sup>, 2017 to February 18<sup>th</sup>, 2017**. The tender document can also be downloaded from the Institutes website [www.jkedi.org](http://www.jkedi.org). Tender documents, thus downloaded from the website shall be accompanied by a demand draft for Rs 2,00/- (Rupees two hundred only) drawn in favour of Director, J&KEDI, Pampore, at the time of submission along with Earnest Money.

The tender documents, in complete form, should reach the office of District Nodal Officer of respective district centers of Institute by or before **February 27<sup>th</sup>, 2017** up to 2 p.m. and shall be opened on the same day at 3 p.m. or any other day convenient to District Nodal Officer of respective District Centre of Institute in presence of the bidders who wish to be present.

The detailed address of each District Center is provided in the tender document.

**Head,  
Estates-Utilities & Support**



# Jammu & Kashmir Entrepreneurship Development Institute (JKEDI)

(An organization of Government of Jammu & Kashmir)

Pampore (Kashmir)-191101/ JLN Udyog Bhawan Jammu -180012/ Industrial Estate Leh,  
Ladakh-194101, Contact: Kashmir: 01933-224362/65/67: Jammu: 0191-2474512, 2477327/329  
Website: [www.jkedi.org](http://www.jkedi.org)

## **TERMS AND CONDITIONS :**

### **General:**

- a) All items to be supplied on daily basis as required by the designated officer of JKEDI against written order.

### **1. QUANTITIES**

The minimum quantities of lunch required per day in each district centre is about 45. Institute reserves the right to increase or decrease these quantities as per actual requirement.

### **2. SIGNING OF TENDERS.**

Each page of tender documents must be signed by the Bidder himself/themselves, stamped and dated or through their duly authorized person.

### **3. RETURN OF TENDER DOCUMENTS.**

Tenders once received shall not be returned. Tender documents are non-transferable.

### **4. FILLING OF TENDERS**

- a. Tenders must be typed or hand written legibly in Ink and the tendered rates must be given both in figures and words. All rates should be affixed with transparent (Cello Tape) Tenders written with pencil or partly typed or partly hand written shall not be considered. Any correction in rates in the tender must be signed otherwise it will not be accepted.

### **5 EARNEST MONEY**

- a. The tenders must be accompanied with the Earnest Money shown in the N.I.T against each group in the shape of Call Deposit Receipt/ pledged in favour of Director JKEDI, Pampore.
- b. The Tenders not accompanied with required Earnest Money shall be rejected by the Institute.
- c. The Earnest Money shall be refunded to the unsuccessful Bidder(s) after the finalization of the contracts. However, the earnest money in favour of the approved Bidder(s) shall be adjusted towards Security Deposit.

### **6 VALIDITY OF RATES AND RATE CONTRACT.**

The rates to be quoted by the Bidders must be valid for one year from the date



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of issuance of Rate Contract from the date of award of contract. No escalation in the rates shall be allowed. Rates once quoted cannot be changed by the Bidder(s). The rate contract shall remain valid for one year and may be further extended if both parties to the contract agree for the same.

## **7 TAXES.**

The rates quoted must be inclusive of all charges and taxes. The VAT if payable must be shown separately. Entry Tax/Service Tax if any applicable to be shown separately against each item.

The Institute shall deduct all applicable taxes at source.

## **8 SECURITY DEPOSIT.**

- a. The CDR of successful bidder shall be retained as security deposit and same shall be released after expiry of rate contract provided Contractor has completed supplies successfully.

## **9 DELIVERY SCHEDULE.**

- b. Timely delivery of all items is absolutely essential and the Successful Bidder shall ensure same.
- c. The Successful Bidder shall deliver all items at JKEDI District Centers as per order specification and delivery schedule given in each supply order issued during Rate Contract period.
- c. If the Successful Bidder fails either to supply items of the prescribed specification/sample or to deliver the items within the specified period, the Institute shall be at liberty to arrange the items from alternate source or otherwise for which any extra cost incurred shall be deducted from the bills/Security Deposit of Successful Bidder.

## **10. INSPECTION, REPLACEMENT OF REJECTED SUPPLIES.**

- a. The inspection of the food items supplied after its receipt shall be conducted at by the designated official of JKEDI, in presence of the Successful Bidder /authorized representative if they are present. The designated official of JKEDI may send any food items for Laboratory testing as and when deemed necessary.
- b. Any shortage/damage/discrepancy noticed or if items do not conform to order specification/sample, same shall have to be rectified/replaced/replenished by the Successful Bidder immediately.
- c. The rejected supplies shall have to be lifted by the Successful Bidder immediately at their care and cost. Any expense or loss caused to Successful Bidder as a result of rejection or replacement of supplies shall be entirely at the account of Contractor.



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- d. If the food items supplied is found to be adulterated or substandard, the Successful Bidder shall be responsible for any penal action under law for the time being in force including consequential damages which may result due to such adulteration. The Successful Bidder has to defend any legal case at his cost and Care.

## 11. PAYMENT.

- A Payment shall be released at the end of the programme on production of bills in VAT format. In case of any discrepancy found at the time of inspection or after inspection, the payment shall be withheld or partly released by the Institute till the discrepancy is rectified by the Successful Bidder. The Successful Bidder shall submit bills/invoice in quadruplicate giving order No, date, mode of dispatch on each invoice/ bill.

## 12. PENALTIES.

- In case the event of the Successful Bidder failing, declining, neglecting or delaying the supply of the food items or in the event of any damage occurring or being caused by the Successful Bidder or in the event of default or failure by the Successful Bidder or if the goods supplied do not conform to the order specification or sample, the Institute shall without prejudice to any other remedy available to it under law for the time being in force in J&K State take recourse to all or any of the following penal action against defaulted Contractor.
- a. Make risk purchase from alternative source or from open market at the risk and cost of defaulted Contractor, out of the amount of Security Deposit deposited by the Contractor, to make good the loss sustained or excess cost incurred.
  - b. Recover the amount of the loss caused by the damage, failure or default (including the consequential damages) as may be determined by the Institute and/or
  - c. Terminate the contract after 30 days' notice or black list the Successful Bidder.

## 13. FORCE MAJORE.

Any failure or omission to carry out the provisions of this contract shall not give rise to any claim by the Institute and the Successful Bidder one against the other, if such failure or omission arises from an Act of God, which shall include all acts of natural calamities such as Fire, Floods, Earthquakes, Hurricane or any pestilence or from civil strikes, compliance with any statutes/regulations of the Government lockouts and strikes, non-availability of raw material, riots, embargoes or from any political or



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other reasons beyond the control of the Institute/Successful Bidder including war whether declared or not civil war or a state of insurrection.

14. The Director JKEDI reserves all the right to accept or reject any tender or part thereof without assigning any reason or keep the tenders in abeyance or not to consider the tenders at all for rate contracts/Supply orders if situation so warrants.

15. Disputes if any are subject to Srinagar/ Pulwama Courts.

16. Addresses of each District Center of Institute is given in the Annexure "A"



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ANANTNAG			
1	District Nodal Officer Anantnag	9419942908	Zahoor Complex Iqbal Market, Anantnag Contact Number: 01932-225672
BANDIPORA			
2	District Nodal Officer Bandipora	9596336336	Ground Floor, Room No. 116, Block A, Mini Secretariat DC office Complex Contact Number:01957-225220
BARAMULLA			
3	District Nodal Officer Baramulla	9419003782	Deputy Commissioner Office, Baramulla Contact Number:01952-234129 jkedibaramulla@gmail.com
BUDGAM			
4	District Nodal Officer Budgam	8494008165	District Cultural Office, Budgam Near District Librar Contact Number:01951-255128 jkedibudgam@gmail.com
GANDERBAL			
5	District Nodal Officer Ganderbal	9419088022	Second Floor Room No. 367, Mini Secretariat, Ganderbal Contact Number:0194-2416123
KULGAM			
6	District Nodal Officer Kulgam	9086479947	DECC Near Tehsil Office Chamgund Road, Kulgam Contact Number:01931-260130
KUPWARA			
7	District Nodal Officer Kupwara	9419356600	DIC Office, Branwari, Kupwara Contact Number:01955-253582
PULWAMA			
8	District Nodal Officer Pulwama	9419944744	Ground Floor DECC Pulwama, Contact Number:01933-240030
SHOPIAN			
9	District Nodal Officer Shopian	7298872768	Shirmal Near Army Good Will School DECC Building Ground
Doda			
10	District Nodal Officer Doda	9419239999	DECC, Akramabad, Housing colony, Near district Information Office, Doda-182202, Contact Number:01996210016



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Kathua			
11	District Nodal Officer Kathua	9419483272	DECC Behind DC office-184101 Contact number:01922233329
Kishtawar			
12	District Nodal Officer Kishtawar	9419452858	DECC, New DC Zelina Road, Kishtwar-182204 Contact Number:01995259504
Poonch			
13	District Nodal Officer Poonch	88034511278	JKEDI, DECC Ground Floor Khalsa Chowk, Azad Mohalla, Poonch-185101 Contact Number:01965220426
Ramban			
14	District Nodal Officer Ramban	8713805008	DECC, Near Police Line, Chandrog, Ramban- 182144 Contact Number:01988266043
Rajouri			
15	District Nodal Officer Rajouri	9858800008	Old Hospital Gujjar Mandi Rajouri-185131 Contact No. 01962260217
Reasi			
16	District Nodal Officer Reasi	9086125579	Decc , Seela Reasi Contact Number: 01991244064
Samba			
17	District Nodal Officer Samba	9906022111	Second floor Block 2 , DC office Complex, Nandani hill- 184121 Contact Number: 01923246752
Udhampur			
18	District Nodal Officer Udhampur	9419216208	DECC, Omarah Morh (Near Govt Primary School), Udhampur-182101, Contact Number:01992- 278050