

Short Term Tender Notice

Jammu and Kashmir Entrepreneurship Development Institute (JKEDI), Invites sealed quotations affixed with Revenue Stamp of ₹6/- and accompanied with CDR of ₹2,000/- (Rupees two Thousand Only) pledged to Director, J&KEDI, Pampore from authorized dealers/ firms to submit their bids for refilling of used toner/ cartridges with following specifications;

S.No.	Make	Specification
1.	HP	HP 88A, HP 12A, HP 05A
2.	Canon	Canon 328, Canon 337

The sealed quotations, in complete form, should reach the office of Administrative officer, JKEDI JLN Udyog Bhawan, Jammu by or before **April 20, 2017**, up to 2 p.m. and shall be opened on the same day at 3 p.m. or any other day convenient to Purchasing Committee of the Institute in presence of the bidders who wish to be present.

Terms & Conditions:

- i. The vendor should be a sole proprietary / partnership firm or company and should have been in operation/ existence for more than 5 years. Documents supporting should be furnished with the tender document.
- ii. The sealed quotations shall also contain photocopies of PAN card, TIN certificate, firm registration certificate & Dealer/ Distributor authorization certificate.
- iii. The refilling has to be done within the **03** days from the date of receipt of order from the Institute, failing which a penalty of 0.5% of total amount shall be chargeable.
- iv. The rates quoted shall be F.O.R JKEDI, JLN Udyog Bhawan, Jammu.
- v. The rates quoted should be inclusive of all relevant taxes, octroi, freight, handling charges and/or other duties and levies etc.
- vi. The cost offer of the bidder should be written clearly and legibly, both in figures and words.
- vii. The refilled toner/ cartridges shall give good results and should not damage the films of the printers. If the results of the refilled toners/ cartridges are not found satisfactorily whole supplies shall be rejected by the competent authority.
- viii. The bidders in their own interest shall also quote prices of drums of respective toners/cartridges, if same needs to be replaced.
- ix. The Institute shall deduct all applicable taxes at source.

**Head
Estates-Utilities & Support**



JAMMU & KASHMIR
ENTREPRENEURSHIP DEVELOPMENT
INSTITUTE

Kashmir

Pampore-191101
Telefax 01933-222234, 224402

Jammu

Ground Floor
Jawahar Lal Nehru Udyog Bhavan,
Rail Head Complex,
Contact: 0191-2474512
Fax:2477329/2474530

Ladakh

Govt Industrial Estate,
Opposite Airport, Leh
Contact: 01982-252239

www.jkedi.org